

DDI Alliance Executive Board Meeting

15 May 2024

Present: Libby Bishop, Cory Chobanik, Cathy Fitch, Jon Johnson, Jared Lyle, Johan Fihn Marberg

FY24 Budget Review

The Board reviewed a report providing an update -- as of April 30, 2024 (with two months remaining in the fiscal year) -- on the DDI budget for FY2024 (July 2023 through June 2024), including individual items approved by the Executive Board.

The FY24 budget approved by the Executive Board was \$178,586, with expected revenue of \$94,500 and an overall loss of \$84,086. Details of FY24 projected revenue, projected expenses, and the projected project ending fund balance as of June 30, 2024:

Projected DDI Fund Balance as of 4/30/2024

FY2024 Beginning Fund Balance (July 1 beginning balance)	\$358,369
FY2024 Projected Revenue	\$83,500
FY2024 Projected Expenses	\$97,553
Projected Ending Fund Balance (June 30 ending balance)	\$344,316

FY25 Budget -- Funding Requests + Budget Approval

Included in the Executive Board's financial responsibilities is the role of making "decisions on allocation of funds for innovative work and testing." Each year, the Executive Board solicits funding requests for the upcoming fiscal year (July through June). Past funding has supported meetings, workshops, training, and tools development, among other activities.

The FY25 funding request solicitation:

<https://ddialliance.org/announcement/seeking-ddi-alliance-funding-requests-for-the-upcoming-fiscal-year-july-2024-june-2025>

The Board began reviewing all FY25 requests received from community members. Since the Scientific Board had not yet provided their prioritization recommendations to the Executive Board and won't until May 14th, the Board will decide on FY25 requests at the June meeting.

Membership Benefits

Earlier this year, a subgroup of the Executive Board met to review the DDI Alliance [membership levels and benefits](#), with an expected outcome to update and/or clarify the membership benefits.

One key benefit of Full membership discussed is getting to determine the direction of the Alliance (a “golden ticket”).

The Board suggested discussing membership benefits at the annual meeting.

Agenda for June Meeting of Members

The two main annual meetings of the DDI Alliance will be held in the next month. The virtual Annual Meeting of Members will be on June 5, 2024 (9-11am EDT). The virtual Annual Meeting of the Scientific Community will be held on May 21, 2024 (9-11am EDT).

The Board members will review, edit, and approve the draft Meeting of Members agenda.

Project Report Template for FY25 Funded Projects

The Board suggested the creation of a project report template for funded projects so members can better assess the outcomes and continued funding of projects. Jared will propose a template for review at the next meeting.